

Certificate of Insurance

Do not call to request a certificate. Two ways you may request a Certificate of Insurance are as follows:

1. Go to www.specializedins.com and click "Certificates" tab. Fill out the form and click submit.
2. Fax this completed form to (804) 934-9790. Please write in dark ink.

Please allow a 24 hour turn around time for certificate of insurance requests. All efforts will be made to accommodate emergency situations.

Insured/Policy Holder's Name (your name/company name):

Phone: (_____) _____ Fax: (_____) _____

Certificate Holder (individual or company requesting certificate):

Address: _____

Contact Person: _____

*Email: _____

Phone: (_____) _____ Fax: (_____) _____

**Email is our preferred method for issuing certificates of insurance. It is fast and traceable.*

Additional Insured

Have you been requested to add an Additional Insured Endorsement (liability only) as a requirement for the job? (Additional charges may apply.) YES _____ NO _____

If yes, list Job Description or Contact Number: _____

Waiver of Subrogation

Have you been requested to add a Waiver of Subrogation Endorsement as a requirement for the job? (Additional charges may apply.) YES _____ NO _____

If yes, a *Waiver of Subrogation Information Request* form must be completed.

(Forms can be found clicking the "Certificates" tab at www.specializedins.com).

Government Clause

Is a Government Cancellation Clause required? YES _____ NO _____

If yes, please provide the Government Contract Number: _____